

**EXECUTIVE COMMITTEE**  
**SAN MATEO COUNTY EVENT CENTER**  
**Thursday, May 20, 2021 – 4:00 PM**  
**Meeting Held Via Zoom**

*Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.*

Present:       Leonard Iniguez                   Dana Stoehr  
                  Steven Wong                         Charlene King  
                  Rosanne Foust

I.       Oral Communications

There were no oral communications.

II.      CEO General Update

CEO Stoehr reported on the following:

- The CAL OES grant application has been submitted and it is now going through the FEMA process.
- Staff is busy preparing for the Fair.
- Sutter will be moving out at the end May and the County vaccine operations are winding down. We will have conversations with the County regarding the potential for COVID booster vaccine operations.
- The summer months will be slow however we are working with former and new clients for future events. We will be looking at increasing staff in preparation for the return of events.
- Matt Cranford, our former Fair manager, will be working with us during the Fair.
- We are on track with Fair sponsorships and ticket sales.

III.     Future Agenda Items

President Iniguez reported there will be a closed item on the Board meeting agenda related to potential litigation. Director Wong reported the Ad Hoc Policy Review committee met and will review financial policies at their May meeting.

There being no further business the meeting was adjourned at 4:22 pm.

*Next meeting – Thursday, July 15, 2021 – 4:00 PM*