

FACILITIES COMMITTEE – MEETING NOTES
SAN MATEO COUNTY EVENT CENTER
2495 South Delaware Street, San Mateo, CA
Tuesday, March 10, 2026
4:00 PM

Present: Jim Tucker, Chair Dana Stoehr
Amy Buckmaster Charlene King
Theresa Faapuaa Jim Mercurio

I. Oral Communications

There were no oral communications.

II. Rental of Community Kitchen

CEO Stoehr presented a memo outlining the proposed uses for the Resiliency Kitchen. Two options were presented to the committee for consideration: Option 1, leasing the kitchen to a single tenant, and Option 2, operating it as a shared commissary kitchen. Staff recommended the shared commissary model, which supports small culinary businesses, aligns with our mission, generates revenue, and allows for operational flexibility. The committee concurred and will recommend Option 2 for action at the March Board meeting.

III. Capital Projects Update

CEO Stoehr provided an update on capital improvement projects. The RV Park project requires additional work involving utilities and fire safety improvements, and has experienced a cost overrun of approximately \$552,000, including the installation of a fire hydrant and PG&E electrical requirements. The committee concurred to recommend that the Board authorize CEO Stoehr to allocate the additional funds for this project at the March Board meeting.

Additional updates included the Redwood Resiliency project, which will be the first California Department of Food and Agriculture resiliency facility completed in the state, with a ribbon-cutting ceremony planned during the 2026 Fair party. CEO Stoehr also reported that the generator project is now complete, and final documents have been submitted to Cal OES. Plans for Fiesta Hall's life safety upgrade will commence after the Fair. The meeting concluded with a tour of the capital projects.

Next Meeting: Tuesday, August 11, 2026 – 4:00 PM