

**RESOLUTION OF THE SAN MATEO COUNTY  
EXPOSITION AND FAIR ASSOCIATION**

**CONFLICT OF INTEREST POLICY**

WHEREAS, the Political Reform Act requires certain public officials, specified in section 87200 of the California Government Code, to file economic disclosure forms (Form 700) and abstain from making or participating in making governmental decisions which have a reasonably foreseeable material effect on an economic interest; and

WHEREAS, the Political Reform Act also requires the local government agency to adopt a local Conflict of Interest Code that enumerates specific positions other than those specified in Government Code Section 87200, which involve making or participating in making decisions that have a reasonably foreseeable material effect on economic interest, and to designate for each position the specific types of investments, business positions, interests in real property and sources of income which are reportable based on the scope of the decision making authority of the position; and

WHEREAS, State law requires every local government agency to review its Conflict-of-Interest Code biennially; and

WHEREAS, the Conflict-of-Interest Code adopted by this Resolution accurately reflects the duties of each position and the appropriate disclosure categories for each position.  
NOW, THEREFORE, BE IT RESOLVED, that:

1. The Conflict-of-Interest Code for the San Mateo Exposition and Fair Association, including its Appendix of Designated Employees and Disclosure Categories, is hereby adopted as follows:

**SAN MATEO EXPOSITION AND FAIR ASSOCIATION CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) containing the terms of a standard conflict of interest code, which can be incorporated into an agency's code. After public notice and hearing, the Fair Political Practices Commission may amend the standard code to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Exhibit (A), designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the San Mateo Exposition and Fair Association. Individuals holding designated positions shall file statements of economic interests with the San Mateo Exposition and Fair Association, which will make the statements available for public inspection.

1. **FULL DISCLOSURE:** Persons in this category must disclose all investments and business positions in business entities, and sources of income including gifts, loans, travel payments, and interests in real property located in the County of San Mateo. Applicable Form 700 Schedules: A through E.
  
2. **DEPARTMENT-RELATED INCOME, REAL PROPERTY:** Persons in this category must disclose all investments and business positions in business entities and sources of income, including gifts, loans, and travel payments, and all interests in real property, if the source is of a type that provides, manufactures, or supplies goods, materials, equipment, machinery or services, including training or consulting services, of the type utilized by or subject to the review or approval of the department in which that person is employed.

---

**Rosanne Foust, President**

---

**October 23, 2024**

## **Exhibit “ A” CONFLICT OF INTEREST POLICY**

A) Any person currently being compensated by the corporation for services rendered within the previous twelve (12) months, whether as a full- or part-time officer or other employee, independent contractor, or otherwise, excluding any reasonable reimbursement paid to a Director.

B) In any and all cases, a Board member who also happens to be an "interested person" shall not move, second, or vote on any contract in which they have a financial interest or have a relationship with another person described in item C) that has a financial interest.

C) Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

D) Violations of the Conflicts of Interest Policy: If the governing Board or committee has reasonable cause to believe a Director or committee member has failed to disclose actual or possible conflicts of interest, it shall inform the individual of the basis for such belief and allow the member to explain the alleged failure to disclose. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the governing Board or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.