

**SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION
BOARD OF DIRECTORS MEETING
SAN MATEO COUNTY EVENT CENTER
2495 South Delaware Street, San Mateo, CA
Wednesday, October 23, 2024 – 4:00 P.M.**

Our mission is to provide a resilient space that enhances daily life through social connectedness, economic opportunity, and community well-being.

BOARD MEETING AGENDA

- I. Call to Order
- II. Roll Call
- III. Oral Communications
 - A. Oral Communications from the Board
 - B. Oral Communications from the Public
- IV. Approval of Minutes
 - A. September 25, 2024 Board Meeting
- V. Finance Committee
 - A. Discussion and Action on the September 2024 Financial Report
 - B. Discussion and Action on the 2025 Budget
- VI. Staff Reports
 - A. Fair
 - B. Parking
 - C. Sales and Events
 - D. Culinary
 - E. Maintenance

VII. Ad Hoc Policy Review Committee

A. Discussion and Action on Reviewed and Revised Existing Policies

B. Discussion and Action on Conflict of Interest Policy Resolution

VIII. CEO Report

A. Capital Projects Update

B. Upcoming Board Events

➤ Staff Holiday Party on December 10 – 4:00 pm to 7:00 pm

➤ Board of Supervisors' Retirement Party (Supervisor Pine/Supervisor Slocum) on December 11- County Center – 5:30 pm

C. CEO General Update

IX. President's Report

A. Appoint Ad Hoc CEO Evaluation Committee

X. Future Agenda Items

XI. Adjourn

Next Meeting – Wednesday, November 13, 2024

The San Mateo County Event Center's facilities and Board and Committee meetings are accessible to individuals with disabilities. Contact Charlene King at 650-574-3247, at least three business days prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the San Mateo County Event Center to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours before the meeting are available for public inspection and at the same time they are distributed to all members or a majority of the members of the Board. The Board has designated the administrative office of the San Mateo County Event Center located at 2495 South Delaware Street, San Mateo, CA 94403, for the purpose of making those records available for inspection.