

**SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION  
BOARD OF DIRECTORS ANNUAL MEETING  
SAN MATEO COUNTY EVENT CENTER  
2495 South Delaware Street, San Mateo, CA  
Wednesday, September 25, 2024 – 4:00 P.M.**

*Our mission is to provide a resilient space that enhances daily life through social connectedness, economic opportunity, and community well-being.*

**BOARD MEETING AGENDA**

- I. Call to Order
- II. Roll Call
- III. Oral Communications
  - A. Oral Communications from the Board
  - B. Oral Communications from the Public
- IV. Approval of Minutes
  - A. August 28, 2024 Board Meeting
- V. Finance Committee
  - A. Discussion and Action on the August 2024 Financial Report
  - B. Discussion and Action on the 2023 Audit Report
- VII. Fair Oversight Committee
  - A. Committee Meeting Report
- VIII. Staff Reports
  - A. Fair
  - B. Parking
  - C. Sales and Events
  - D. Culinary
  - E. Maintenance

- IX. CEO Report
  - A. Retirement Plan Update
  - B. Capital Project Update
  - C. General Update
- X. President's Report
- XI. Election of Officers
  - A. Review of Officer Roles & Responsibilities – County Counsel
  - B. Proposed Slate of Officers
    - President:
      - Theresa Faapuaa
      - Rosanne Foust
    - Vice-President:
      - Theresa Faapuaa
      - Kitty Lopez
      - Rowena Poti Meafua
      - James Tucker
    - Secretary/Treasurer:
      - Raymond Juballa
      - Kitty Lopez
      - Rowena Poti Meafua
  - C. Nominations from the Floor
  - D. Vote
- XII. Future Agenda Items
- XIII. Adjourn

Next Meeting – Wednesday, October 23, 2024

*The San Mateo County Event Center's facilities and Board and Committee meetings are accessible to individuals with disabilities. Contact Charlene King at 650-574-3247, at least three business days prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the San Mateo County Event Center to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours before the meeting are available for public inspection and at the same time they are distributed to all members or a majority*

*of the members of the Board. The Board has designated the administrative office of the San Mateo County Event Center located at 2495 South Delaware Street, San Mateo, CA 94403, for the purpose of making those records available for inspection.*