

SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING – JUNE 5, 2024

Our mission is to provide a resilient space that enhances daily life through social connectedness, economic opportunity, and community wellbeing.

MINUTES

A meeting of the Board of Directors was held June 5, 2024, at the San Mateo County Event Center, 2495 South Delaware Street, San Mateo, CA 94403 and via Zoom.

I. CALL TO ORDER

The meeting was called to order by President Wong at 4:08 pm.

II. ROLL CALL

Roll call was taken as follows:

Present: Steven Wong, President
Leonard Iniguez, Secretary-Treasurer
Tom Ames
Amy Buckmaster
Teresa Faapuaa
Kari Foppiano
Raymond Juballa
Kitty Lopez
Jim Tucker

Excused: Rosanne Foust
Rowena Poti Meafua

Also Present: Dana Stoehr, Chief Executive Officer
Justin Aquino, Fair Operations Manager
Diane Baumann, Controller
Charlene King, CAO
Noelia Corzo, Board of Supervisor
Allyson Chan, Supervisor Corzo's Office
Cole Buckmaster, Chamber San Mateo County Intern

III. ORAL COMMUNICATIONS

A. Board

There were no oral communications from the Board.

B. Public

CEO Stoehr offered congratulations to Director Faapuaa regarding Peninsula Family Services being selected as the Best Non-Profit of the year.

IV. APPROVAL OF MINUTES

A. Board of Directors Meeting – May 22, 2024

Director Tucker made a motion to approve the May 22, 2024, Board of Directors' meeting minutes, motion seconded by Director Iniguez, and unanimously carried.

V. CEO REPORT

A. General Update

CEO Stoehr reported on the following:

- The main entrance improvement project is complete, and photos of the finished project were shared with the board.
- The Fair numbers are looking good with revenues currently up 41% and overall attendance up 10%.
- The application for the PG&E generator grant was submitted today.
- Deputy Secretary Flores will attend the Fair this weekend. She will discuss potential federal funding for the solar project with Flores.
- The CERVV group will be meeting with legislators in Sacramento on June 25th.
- The Cypress restroom project will go out to bid next week.
- The RFQ will be released soon for the design build on the RV park and resiliency improvements.

B. Review and Approve CEO to Award RFP for Cypress Restroom Project


CEO Stoehr reported on the RFP process for the Cypress restroom project. The County will contribute \$1 million and the SMCEC will contribute up to \$1.4 million for this project. Director Iniguez made a motion to grant the CEO the authority to commit up to \$1.4 million for this project; seconded by Director Tucker. There was some discussion regarding the bidding process, and it was confirmed that the RFP does not require a minimum number of bids to be submitted. A vote was taken following the discussion, and it was unanimously approved.

VI. PRESIDENT'S REPORT

There was no president's report.

IX. ADJOURN

There being no further business, the meeting was adjourned at 4:32 pm.

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Leonard Iniguez, Secretary-Treasurer

Next Meeting – Wednesday, August 28, 2024 – 4:00 PM