

Facilities Report August 23, 2024

Subject: Current and Future Project Update at the San Mateo County Event Center

Current Facility Overview:

Maintenance and Upkeep: Our maintenance team has supported Fair operations over the past quarter while diligently carrying out routine inspections and repairs across the Event Center. This includes HVAC servicing, electrical system checks, and structural maintenance to ensure the safety and functionality of our facilities.

Infrastructure Upgrades:

The installation of technology upgrades to support high-speed internet access and Wi-Fi throughout the venue is complete. This will cater to the growing demand for digital connectivity at events and improve overall user experience.

The Saratoga Entrance is complete. This upgrade was critical to welcome guests at our main entrance and establish an aesthetically pleasing entry point to the property. I have included before and after photos.



UFES GATE on Delaware and completion of UFES Site area along Saratoga

Both projects are moving forward slowly and are controlled by the City of San Mateo. We are currently awaiting the City's estimated completion date information. The UFES Site work is 95% complete with concrete work still needing to be completed along an 8'x100' section on the interior of the CMU wall along Saratoga Avenue. The driveway along Delaware also is close to final with a day or two of work needed for completion.



Capital Projects:

The Cypress Restroom Project –

The project was been awarded to Cardenas Construction out of Hayward not to exceed 2.256 million with a \$5,000 per day (up to \$100,000 maximum) incentive and/or penalty to have the project complete no later than May 1, 2025.

CAL OES/FEMA HAZMIT Grant GENERATOR Project - The RFQ for purchase of three generators is out to bid and has the following bid schedule:

RFQ Issued	June 27, 2024
Deadline For Submission of Questions	July 12, 2024
Response Due	July 19, 2024, by 5:00 p.m.
Anticipated Contract for Purchase: Start Date	July 26, 2024

Redwood Hall Resiliency Renovation and RV Park

JCM Events (our Project Consultants) are preparing bid documents which are expected to be released on August 27th. We are dedicated to continuing to foster strong relationships with the City of San Mateo, the County, Samaritan House, and our local community members on these two projects. The timeline for the Design Build RFQ is listed below:

RFQ Issuance - August 27, 2024
Mandatory Pre-Qualification Conference – September 17
RFQ Questions from Respondents – September 23
SMCEC Responses to Questions – September 27
The due date for Statement of Qualifications – October 7

Estimated Date for Short-listed Firms October 11

Operational Efficiency: We continue to streamline our operations wherever possible and optimize resource allocation. This includes enhancing staff training programs, implementing efficient scheduling practices, and leveraging technology to improve operational efficiency.