



June 27, 2024

To Whom It May Concern:

Your company is invited to provide a proposal as a General Contractor for the Cypress Restroom Project at the San Mateo County Event Center (SMCEC).

Please review this Request for Proposal with all documents accompanied such as Instruction to Bidders, Agreement, Conditions of the Contract, General Requirements, Specifications, Drawings and the attachments and exhibits thereof, and to strictly comply with the instructions and requirements stated in this Request for Proposal.

Assumptions, qualifications, exceptions and/or alternatives if any, should be listed as required in the Instruction to Bidders (ITB), together with the implications in terms of the construction schedule and cost. Should technical discussions or clarifications be required as to the proposal or any documents provided, please submit questions through email as a Request for Information to anthony@ensodesigns.com and michelle@ensodesigns.com.

A response to said written request will be given, if necessary, in the form of an addendum sent to all bidders, if time permits. Thank you in advance for your potential consideration and interest in bidding on this project.

Sincerely,

JIM MERCURIO
Project Manager
JCM Events, Management & Consulting, LLC.
San Mateo County Event Center

cc: Dana Stoehr
Craig Graber
Anthony Herrero
Michelle Hecht