

FACILITIES COMMITTEE – MEETING NOTES
SAN MATEO COUNTY EVENT CENTER
2495 South Delaware Street, San Mateo, CA
Tuesday, March 12, 2023
4:00 PM

Present: Jim Tucker, Chair Dana Stoehr
Tom Ames Charlene King
Amy Buckmaster
Theresa Faapua

I. Oral Communications

There were no oral communications.

II. Construction Manager Update

CEO Stoehr reported on the following:

- We received two responses to the Construction Manager's RFP, and they have been reviewed by Dana, Diane, and Brian Eubanks (former CCA Construction Manager).
- A recommendation will be made to the Board at the March board meeting to select a construction manager with a contract not to exceed \$1.4 million.
- The priority order of projects will be the Cypress restrooms, Redwood Hall's resiliency center, and the RV park.
- It is projected these projects will be complete within 36 to 48 months.

III. Capital Projects Update

CEO Stoehr reported on the following:

- We were activated by the County for inclement weather sheltering on the weekend of March 1 – 4. The SMCEC staff worked hard to provide guests with a safe and positive environment. Security Director Craig Graber was on site to assist with the shelter operations.
- Craig has been assigned a parking lot improvement project to create a pedestrian walkway entrance with new bollards, striping, and a sidewalk at the Saratoga Drive entrance, costing \$80,000.
- The generator project is in the design phase with CCA.
- We await fending bids for the Delaware Street parking lots.
- We will hire a landscape designer to create a drought-resistant landscaping plan.
- We have hired the electrician's union for the Expo Hall and Cypress Hall lighting retrofit.
- Facility painting projects are in progress.

Next Meeting: Tuesday, May 14, 2024 – 4:00 PM