

**SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
SAN MATEO COUNTY EVENT CENTER  
2495 South Delaware Street, San Mateo, CA  
Wednesday, February 28, 2024 – 4:00 P.M.**

*Our mission is to provide a resilient space that enhances daily life through social connectedness, economic opportunity, and community wellbeing.*

**BOARD MEETING AGENDA**

- I. Call to Order
- II. Roll Call
- III. Oral Communications
  - A. Oral Communications from the Board
  - B. Oral Communications from the Public
- IV. Approval of Minutes
  - A. January 24, 2024, Board Meeting
- V. Finance Committee
  - A. Discussion and Action on the December 2023 Financial Report
  - B. Discussion and Action on the January 2024 Financial Report
- VI. Fair Oversight Committee
  - A. Committee Report
  - B. Staff Update
- VII. Staff Reports
  - A. Jockey Club/Parking
  - B. Sales and Events
  - C. Culinary
  - D. Maintenance – General Update and Administration Office Update

VIII. CEO Report

A. Update

- General Event Center Update
- RFP for On-Call Construction Management Services not to exceed 1.4 million dollars for management of three capital projects estimated at 19 million - Discussion
- Domini Hoskins Revised Fiscal Agent Agreement – Discussion and Action

VIII. President's Report

IX. Future Agenda Items

X. Closed Session

A. Conference with Real Property Negotiators

(Gov. Code, § 54956.8)

Property: 2495 South Delaware Street, San Mateo, CA

Agency negotiator: Chief Executive Officer

Under negotiation: Price and Terms of Payment

XI. Adjourn

Next Meeting – Wednesday, March 27, 2024

*The San Mateo County Event Center's facilities and Board and Committee meetings are accessible to individuals with disabilities. Contact Charlene King at 650-574-3247, at least three business days prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the San Mateo County Event Center to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.*

*Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours before the meeting are available for public inspection and at the same time they are distributed to all members or a majority of the members of the Board. The Board has designated the administrative office of the San Mateo County Event Center located at 2495 South Delaware Street, San Mateo, CA 94403, for the purpose of making those records available for inspection.*