

EXECUTIVE COMMITTEE
SAN MATEO COUNTY EVENT CENTER
2495 South Delaware Street, San Mateo, CA
Thursday, October 19, 2023 – 4:00 PM

Our mission is to provide a resilient space that enhances daily life through connectedness, economic opportunity, and community wellbeing.

Present: Steven Wong Dana Stoehr via Zoom
Tom Ames Charlene King
Rosanne Foust
Leonard Iniguez via Zoom

I. Oral Communications

President Wong reported the Executive Committee would commence CEO Stoehr's annual performance evaluation. CEO Stoehr will submit her goals and accomplishments to the committee for review. President Wong reported the Ad Hoc Bylaws committee has completed their review of the Bylaws and will present their recommendation revisions to the Board for action at the October meeting.

II.

III. Discuss and Recommend Employee Handbook Amendment

CEO Stoehr reported on a change to the employee policy handbook amendment approved at the September meeting which would allow the CEO to designate holiday pay for full-time regular employees when a business closure occurs between December 24 and January 1. The revised amendment clarifies that the designated business holiday pay applies to non-exempt employees only and exempt employees will be required to utilize their accrued exempt leave or vacation leave during designated holiday closures. The committee will recommend approval of the revised policy to the board at the October meeting.

IV. Discussion Regarding Black History Museum Grant

CEO Stoehr reported that the \$10,000 advance to the Domini Hoskins Black History Museum has been repaid. She is working closely with County Counsel on the preparation of contracts with the State of California and with the museum's 501c3 organization. CEO Stoehr anticipates the contracts will be ready to submit to the board at the November board meeting.

V. Northern California Horse Racing Update

CEO Stoehr reported that Golden Gate Fields will remain open through June 2024. The CHRB has requested that we open the Jockey Club on Mondays. She noted that opening the Jockey Club on Mondays would create a financial loss for us. Therefore, we will only comply with this request if the CHRB agrees to cover the deficit.

VI. CEO General Update

CEO Stoehr reported on the following:

- There will be a closed session item on the October board meeting agenda to provide a litigation update.
- We are seeking a construction manager for the restroom and RV park projects.
- The September financial report reflects a profit.
- Event Sales are going well, and we are in talks for potential corporate holiday parties.
- A long-term maintenance employee will be retiring in December, and we have hired two new maintenance employees.
- Staff is working on the 2024 budget.
- Dana's work with the Yolo County Fair is wrapping up as they are close to appointing a new CEO.
- A letter to the 4H Leadership from the Board regarding the qualifications for appointing adult leaders in the 4H program has been revised and will be mailed.
- The staff holiday party is scheduled for December 4th at Pinstripes.
- The WFA Convention will be held in Anaheim January 4-6, 2024.

Next Meeting – Thursday, November 9, 2023 – 4:00 PM