

**SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
SAN MATEO COUNTY EVENT CENTER  
2495 South Delaware Street, San Mateo, CA  
Wednesday, September 27, 2023 – 4:00 P.M.**

*Our mission is to provide a resilient space that enhances daily life through social connectedness, economic opportunity, and community wellbeing.*

**BOARD MEETING AGENDA**

- I. Call to Order
- II. Roll Call
- III. Oral Communications
  - A. Oral Communications from the Board
  - B. Oral Communications from the Public
- IV. Approval of Minutes
  - A. August 23, 2023, Board Meeting
- V. Finance Committee
  - A. Pension Plan Annual Review Report
  - B. Discussion and Action on the August 2023 Financial Report
  - C. Discussion and Action on 2022 Audit Report
- VI. Staff Reports
  - A. Jockey Club/Parking
  - B. Sales and Events
  - C. Culinary
  - D. Maintenance
- VII. Facilities Committee
  - A. Committee Meeting Report

VIII. Fair Oversight Committee

A. Committee Meeting Report

B. Staff Fair Report

IX. CEO Report

A. Discussion and Action on Employee Handbook Update

B. Discussion and Action on Retention of Commercial Real Estate Broker

C. Discussion on SMCEC Acting as the Fiduciary for the Domini Hoskins Black History Museum's Grant from the State of California

D. General Update

X. President's Report

A. Discuss and Action on Establishing a Bylaws Ad Hoc Committee

XI. Election of Officers

A. Proposed Slate of Officers

President: Steven Wong  
Vice-President: Rosanne Foust  
Secretary/Treasurer: Leonard Iniguez  
Secretary/Treasurer: Raymond Juballa

B. Nominations from the Floor

C. Vote

XII. Future Agenda Items

XIII. Adjourn

Next Meeting – Wednesday, October 25, 2023

*The San Mateo County Event Center's facilities and Board and Committee meetings are accessible to individuals with disabilities. Contact Charlene King at 650-574-3247, at least three business days prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the San Mateo County Event Center to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours before the meeting are available for public inspection at the same time they are distributed to all members or a majority of the members of the Board. The Board has designated the administrative office of the San Mateo County Event Center located at 2495 South Delaware Street, San Mateo, CA 94403, for the purpose of making those records available for inspection.*