

**SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING
SAN MATEO COUNTY EVENT CENTER
2495 South Delaware Street, San Mateo, CA
Wednesday, April 26, 2023 – 4:00 P.M.**

Our mission is to provide a resilient space that enhances daily life through social connectedness, economic opportunity, and community wellbeing.

BOARD MEETING AGENDA

- I. Call to Order
- II. Roll Call
- III. Oral Communications
 - A. Oral Communications from the Board
 - B. Oral Communications from the Public
- IV. Approval of Minutes
 - A. March 22, 2023, Board Meeting
 - B. March 25, 2023, Retreat Meeting
- V. Introduction of Marketing Director – Milla Khano
- VI. Finance Committee
 - A. Discussion and Action on the March 2023 Financial Report
- VII. Staff Reports
 - A. Jockey Club/Parking/Fair
 - B. Maintenance
- VIII. Fair Oversight Committee
 - A. Committee Meeting Report
 - B. Discussion and Action on Fair VIP Lounge Policy
- IX. CEO Report
 - A. Sales and Events Update
 - B. Discussion and Action on Employee Handbook Updates
 - C. General Update

- X. President's Report
 - A. Discussion and Action on Mission Statement
- XI. Future Agenda Items
- XII. Adjourn

Next Meeting – Wednesday, May 24, 2023

The San Mateo County Event Center's facilities and Board and Committee meetings are accessible to individuals with disabilities. Contact Charlene King at 650-574-3247, at least three business days prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the San Mateo County Event Center to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours before the meeting are available for public inspection at the same time they are distributed to all members or a majority of the members of the Board. The Board has designated the administrative office of the San Mateo County Event Center located at 2495 South Delaware Street, San Mateo, CA 94403, for the purpose of making those records available for inspection.