

EXECUTIVE COMMITTEE  
SAN MATEO COUNTY EVENT CENTER  
2495 South Delaware Street, San Mateo, CA  
Thursday, March 16, 2023 – 4:00 PM

*Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.*

Present: Steven Wong Dana Stoehr  
Tom Ames Charlene King  
Rosanne Foust  
Leonard Iniguez

I. Oral Communications

There were no oral communications.

II. Board Retreat Discussion

CEO Stoehr reported the retreat meeting will be held in the Board room on Saturday, March 25 beginning at 8:30 am with Becky Bailey Findley facilitating the meeting.

III. CEO General Update

CEO Stoehr reported on the following:

- An agreement is in place with California Construction Authority for the administration office expansion project.
- We experienced a fallen tree and limb during the recent storm. An arborist was hired to assess other trees on the property.
- We have hired Milla Khano as our new Marketing Director.
- The CAL/OES FEMA grant application has been submitted. If approved, we will implement operations to benefit underserved communities. Our application focuses on the renovation of Redwood Hall to add additional space and facilities that would be leased to Samaritan house to serve the community.
- The Cypress Hall restroom design plans are close to completion.
- We are working with the County on the OES hazard mitigation grant.
- The Fair Oversight Committee is working on plans and guidelines for the 2023 Fair VIP Lounge.
- Fair planning is in progress with most entertainment booked and ticket sales commencing soon.

IV. Future Agenda Items

The topic of providing board members with a stipend for their volunteer services was discussed. CEO Stoehr will inquire about this topic with County Counsel.

President Wong reported we will include a closed session on the March board meeting agenda for an update on litigation.

Next Meeting – Thursday, April 20, 2023 – 4:00 PM