

FACILITIES COMMITTEE – MEETING NOTES
SAN MATEO COUNTY EVENT CENTER
2495 South Delaware Street, San Mateo, CA
Tuesday, March 14, 2023
4:00 PM

Present: Jim Tucker Dana Stoehr
Tom Ames Darryl Reavis
Amy Buckmaster Charlene King
Theresa Faapuaa

I. Oral Communications

There were no oral communications.

II. Administration Office Renovation Update

CEO Stoehr provided an update on the administration office addition. She reported that after negotiating with California Construction Authority (CCA) on this project, they came to an agreement on a project cost of \$1.242,278 million for the project. The SMCEC staff will perform some of the demolition work for this project. After the discussion, the committee concurred to recommend approval of this project to the Board at their March meeting.

III. Capital Projects Update

CEO Stoehr reported on the following:

- The Fiesta Hall heating project will be complete next week.
- The CAL/OES FEMA grant application has been submitted. If approved, we will implement operations to benefit underserved communities. Our application focuses on the renovation of Redwood Hall to add additional space and facilities that would be leased to Samaritan house to serve the community.
- The Cypress Hall restroom plans were reviewed and the drawings were shared with the committee.
- Darryl provided a brief maintenance update.

Next Meeting: Tuesday, May 9, 2023 – 4:00 PM