

EXECUTIVE COMMITTEE
SAN MATEO COUNTY EVENT CENTER
2495 South Delaware Street, San Mateo, CA
Hybrid Meeting
Thursday, February 16, 2023 – 4:00 PM

Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.

Present: Steven Wong Dana Stoehr
Rosanne Foust-Virtual Charlene King
Leonard Iniguez

I. Oral Communications

There were no oral communications.

II. Board Retreat Discussion

President Wong reported the board retreat will be held on Saturday, March 25 from 8:30 am to 12:00 pm. CEO Stoehr suggested and the committee agreed that our new status as a Community Resilience Center for the County be the topic at the retreat with the board exploring what it means to be a resilience center. In addition, the board will update our mission statement to align with the SMCEC's new mission.

III. CEO General Update

CEO Stoehr reported on the following:

- An application is in process with CDFA for an \$8 million grant. The grant criteria requirements include year-round operations to benefit the underserved communities; emergency services and addressing deferred maintenance and infrastructure. Our application focuses on the renovation of Redwood Hall including adding 6,700 sq. ft. of space, restrooms and office space. Upon completion, the SMCEC would partner with Samaritan House to lease the space to serve the community.
- The Fiesta Hall heating project is in progress with an anticipated completion date of March 23rd.
- The City of San Mateo is requesting an extension of their easement to November 2024. This will be an action item on the board meeting agenda.
- The SMCEC management staff participated in active shooter training with the San Mateo Police Department. This training will be expanded to additional staff and we are working on implementing a mass communications system to alert staff of any emergency situation.
- Event sales are strong with a busy 2024 calendar.

IV. Future Agenda Items

AB 361 regarding remote meeting requirements was discussed as the law has been extended to January 1, 2024. The committee agreed that committee meetings would continue to be offered in a hybrid format. Board members will be asked to attend a minimum of 50% of board meetings in person.

Next Meeting – Thursday, March 16, 2023 – 4:00 PM