

**SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING
SAN MATEO COUNTY EVENT CENTER
Tuesday, November 15, 2022 – 5:00 P.M.**

*This will be a Hybrid meeting in Person at the San Mateo County Event Center Administration Office
2495 South Delaware Street, San Mateo*

Or Via Zoom

<https://us02web.zoom.us/j/8651694431?pwd=L1lUWGpZOUdoVGszTFZaVEtnUjhhvQT09>

Meeting ID: 865 169 4431

Passcode: 321718

Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.

BOARD MEETING AGENDA

- I. Call to Order
- II. Roll Call
- III. Discussion and Action on Resolution to Invoke Provisions of AB 361 regarding Remote Meeting Requirements
- IV. Oral Communications
 - A. Oral Communications from the Board
 - B. Oral Communications from the Public
- V. Approval of Minutes
 - a. October 26, 2022, Board Meeting
- VI. Finance Committee
 - A. Discussion and Action on October 2022 Financial Report
 - B. Discussion and Action on Procurement Policy
- VII. Staff Reports
 - A. Jockey Club/Parking/Fair
 - B. Maintenance
- VIX. Facilities Committee
 - A. Committee Meeting Report

- X. CEO Report
 - A. Sales and Events Update
 - B. CDFA Correspondence Related to Proposition 12
 - C. General Update
- XI. President's Report
 - A. Board Member Training
 - Diversity and Inclusion
 - Sexual Harassment Prevention
 - B. Discussion and Action on Committee Assignments
- XII. Discussion and Action on Second Amendment to CEO Contract and Discretionary Bonus
- XIII. Future Agenda Items
- XIV. Adjourn

Next Meeting – Wednesday, January 25, 2023

The San Mateo County Event Center's facilities and Board and Committee meetings are accessible to individuals with disabilities. Contact Charlene King at 650-574-3247, at least three business days prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the San Mateo County Event Center to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours before the meeting are available for public inspection at the same time they are distributed to all members or a majority of the members of the Board. The Board has designated the administrative office of the San Mateo County Event Center located at 2495 South Delaware Street, San Mateo, CA 94403, for the purpose of making those records available for inspection.