



VIP Lounge Guidelines

Premise:

The VIP Lounge is a separate space within the fair that provides members of the San Mateo County Exposition and Fair Association Board of Directors an opportunity to invite county leaders and San Mateo County Event Center and Fair Stakeholders. The VIP lounge is great opportunity to encourage stakeholders to attend the San Mateo County Fair, educate them about aspects of the San Mateo County Event Center and Fair, and recognize Fair stakeholders and community leaders who have provided support to the San Mateo County Exposition and Fair Association.

Guests:

Each Board Member can invite upwards to 10 people each as guests of theirs in the VIP Lounge.

We are requesting that reservations are made before the start of fair but no later than 48 hours to the day of the reservation. These reservations are to be made with Charlene.

Location:

The VIP Lounge will be held in the Turf Room of the Jockey Club. Access will be from the southeast gate of the Jockey Club breezeway. A security guard will be posted there to confirm guests' entry. A security guard will also be placed inside the VIP Lounge.

Operating Hours:

The VIP Lounge is to operate during each public day of the county fair (Monday & Tuesday closed to the public). It is to be open from 6:00pm -9:30pm

Food and Beverage:

Light Snacks and beverages will be provided on Wednesday, June 8 and Thursday, June 9 to VIP Lounge attendees.

Hors D'oeuvres and beverages will be provided on Saturday, June 4-Sunday, June 5 and Friday, June 10-Sunday, June 12.

In both instances non-alcoholic beverages, wine, beer and spirits will be provided.