

SAN MATEO COUNTY EXPOSITION & FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING – NOVEMBER 17, 2021

Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.

MINUTES

A meeting of the Board of Directors was held November 17, 2021 via Zoom conference.

I. CALL TO ORDER

The meeting was called to order by President Iniguez at 4:00 pm.

II. ROLL CALL

Roll call was taken as follows:

Present: Leonard Iniguez, President
Steven Wong, Vice-President
Rosanne Foust, Secretary-Treasurer
Tom Ames
Kari Foppiano
Raymond Juballa
Theresa Faapuaa
Jim Tucker

Excused: Rowena Poti Meafua

Also Present: Dana Stoehr, Chief Executive Officer
Charlene King, Chief Administrative Officer
Diane Baumann, Controller
Brian Kulich, Lead Deputy County Counsel

III. DISCUSSION AND ACTION ON RESOLUTION TO INVOKE PROVISIONS OF AB 361 REGARDING REMOTE MEETING REQUIREMENTS

President Iniguez requested a motion on the resolution to invoke the provisions of AB 361 to continue hosting remote board and committee meetings for the next 30 days. Director Ames made motion to approve the resolution to host remote board and committee meetings for the next 30 days, seconded by Director Faapuaa, and unanimously carried.

IV. ORAL COMMUNICATIONS

There were no oral communications.

V. APPROVAL OF MINUTES

Director Foust made a motion to approve the October 27, 2021 Board of Directors' meeting minutes, motion seconded by Director Foppiano, and carried with a unanimous roll call vote.

VI. DISCUSSION AND ACTION ON SECURITY CONTRACT

CEO Stoehr reported on the Request for Proposals that was issued for SMCEC security services. Two proposals were received and reviewed. Staff is recommending the two-year contract with a two-year extension option be awarded to 4-Diamond Security. Director Tucker made a motion to approve the contract award to 4-Diamond Security as presented, seconded by Director Ames, and unanimously carried with a roll call vote.

VII. DISCUSSION AND ACTION ON 2022 BUDGET


Director Foust reported the Finance Committee met and reviewed the proposed 2022 budget. Staff answered the committee's questions and there was consensus to recommend the budget to the Board for approval. Diane reviewed the budget highlights and reported the budget reflects a modest profit for the year. Director Foust made a motion to approve the 2022 budget as presented, seconded by Director Ames, and unanimously carried with a roll call vote.

VIII. DISCUSSION AND ACTION ON CEO COMPENSATION AND AMENDMENT TO EXISTING CONTRACT

President Iniguez reported the Executive Committee conducted a performance evaluation on CEO Stoehr and recommends a salary adjustment and 10% bonus based on her performance. He reported the salary adjustment requires an amendment to the CEO contract. The contract amendment acknowledges the 15% salary reduction CEO Stoehr voluntarily incurred due to the financial impacts of the COVID-19 pandemic. The amendment calls for CEO Stoehr's salary to return to the pre-pandemic amount of \$220,000, paid on a bi-weekly basis, effective November 17, 2021. All other provisions of the contract remain unchanged. Director Juballa made a motion to approve the contract amendment, salary increase and 10% bonus, seconded by Director Foppiano. Director Tucker asked questions about the salary and bonus and a discussion took place. Following the discussion, there was a roll call vote and the motion passed with a 6 - 1 vote, with 1 abstention.

XIII. ADJOURN

There being no further business the meeting was adjourned at 4:32 pm.

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Rosanne Foust, Secretary-Treasurer

Next Meeting – Wednesday, December 15, 2021 - 4:00 PM