

**EXECUTIVE COMMITTEE**  
**SAN MATEO COUNTY EVENT CENTER**  
**Thursday, October 21 – 4:00 PM**  
**Meeting Held Via Zoom**

*Our mission is to build a vibrant campus providing a diverse experience to educate and inspire our community while showcasing our rich agricultural heritage through the San Mateo County Fair. The Board will use creative, innovative and fiscally responsible stewardship to expand and enhance the physical assets of the Event Center, providing a solid foundation for implementing new concepts and experiences for the community.*

Present:        Leonard Iniguez                      Dana Stoehr  
                  Tom Ames                                      Charlene King  
                  Steven Wong

I.        Oral Communications

There were no oral communications.

II.       Discuss AB 361 – Remote Meeting Requirements

CEO Stoehr reported we had received guidance from Counsel Brian Kulich regarding the AB 361 remote meeting requirements. After the discussion, it was agreed the committee would recommend the Board of Directors follow the County’s recommendation to invoke the provisions of AB 361 by taking action on these provisions at the Board meeting each month. It was agreed the resolution would include the monthly committee meetings taking place each month.

III.      Discussion and Recommendation on Board COVID-19 Vaccination Policy

CEO Stoehr reported the Board approved an employee COVID-19 vaccination policy at their September meeting and the topic was raised to consider a vaccination policy for Board members. The committee is in agreement to recommend the policy to the Board for action at the October meeting.

IV.      Discussion Bylaws Amendment – Director Emeritus

President Iniguez reported on the committee’s recommendation to amend the Bylaws to remove the Director Emeritus status. The amendment will be presented to the Board for action at the October meeting.

V.        Discuss CEO Evaluation

President Iniguez reported the committee had reviewed CEO Stoehr’s 2021 accomplishments and goals. The committee will present their recommendations regarding salary and bonus to the Board at the October meeting.

VI.      CEO General Update

CEO Stoehr reported on the following:

- The water line has been repaired and improved at a cost of \$50,000.
- The west parking lot slurry seal project has been delayed due to the rain.
- The roofing projects are scheduled to commence in the near future.
- Building signage has been ordered for Expo and Fiesta Halls.
- The City of San Mateo will conduct a UFES presentation at the October Board meeting.
- The California Construction Authority is moving forward with planning for the Fiesta Hall, Redwood Hall and Administration Office improvements.
- The County has authorized the \$500,000 payment for the Fiesta Hall project.

- There was discussion regarding implementing a gun policy for the SMCEC. CEO Stoehr reported staff is currently working on protocols and guidelines when contracting with law enforcement and security personnel. This topic will be discussed at the Board level at a later date.
- There was discussion regarding a ballot initiative for California to legalize sports betting and how this initiative may impact the Jockey Club.

There being no further business the meeting was adjourned at 5:18 pm.

*Next meeting – Thursday, November 18, 2021 – 4:00 PM*